



**Energy Services Coalition
Minnesota Chapter Meeting Minutes
Como Grill
1341 Pascal
St. Paul, MN 55108
July 23, 2014
1:00 – 2:30 PM**

Introductions

Presenter

Public Co-Chair: Peter Berger

Private Co-Chair: Trish Curtis

- Called to order by Pete Berger at 1:10 PM
- Trish Curits made a motion to approve the June meeting minutes. Seconded by John Neville.
- Attendees: John Neville, Tyler Hoch, Yvonne Pfeifer, Eric Rehm, Chris Plum, Danielle Ritter, Trish Curtis, Lindsay Wimmer, Peter Berger, Lee Hammer.

Committee Updates

- Membership Committee Lee Hammer for Jeff Jackson
 - 24 current members
 - \$8,194.39 fund balance.
- Outreach Committee Lindsay Wimmer
 - Discussion on value of ESC booth at various trade shows. Possibly attend the CERTS show in the Spring and focus on the ESC Workshop for the fall with future discussion about other targets as they arise.
 - Mention of workshops at North, South and Metro MASMS
 - AFE was mentioned and is not part of our target market
 - John Neville asked about getting in front of the Energy Efficiency Committee of State Owned Buildings
 - Commerce has been pushing GESP already with updates on current projects, according to the Executive Order, and grading each agency on being current with B3 Data, Identifying equipment within 5 years of its useful life, etc.
 - Decision to target CERTS trade show and the workshop and other targets as they come up.
- Workshop Committee Trish Curtis
 - Food and Beverages orders were submitted for the MN Chapter Host activity on the Jonathan Padelford. National ESC has agreed to pick up the cost of 2 drink tickets per person.
 - Since there was no sponsor for the appetizers, Trish made a motion that the MN ESC Chapter would pay for the appetizers out of chapter funds (not to exceed \$2,500) and be reimbursed by the National funds that we receive from the conference. Danielle Ritter seconded the motion. All Approved.
 - Be sure to check out the emails from ESC National to see the current final agenda and the final registration list of attendees.
 - 14 scholarships were awarded. Thanks to Lindsay Wimmer for her excellent coordination of scholarship outreach and award.
 - Trish Curtis ordered MN Chapter ESC business cards that will be available at the booth at the National conference.

○ **New Business**

Pete Berger

.GESP Update list was provided by Peter Berger and is attached to the meeting minutes for review.

- National Sports Center wants to go ahead with GESp but needs funding before the RFP can be issued. Eric Rehm will help with the financing of IGA fund encumbrances.
- Small projects will be coming out. If they are too small, ESCOs shouldn't respond.
- Lindsay Wimmer suggested creating 1 RFP for several small cities with one joint evaluation committee and separate contracts for each city.
- Camp Ripley RFP has been ready for issuance but has not been issued yet. Pete Berger will be in contact to determine timeline.

Discussion

- FOIA Request for St. Cloud State University
John Neville asked who is requesting this information? Pete Berger clarified that anything submitted to the State of MN is considered Public Information unless it is stamped "Trade Secret". A number of ESCOs have requested the information. Keep in mind that the work order must be awarded and executed before proposals can be shared publicly.
- Currently investigating ERA/Exxon Funds, Port Authority \$s and revenue bonds, Green Bank ideas to fund projects.
- Lindsay Wimmer will assume the Department of Commerce position of Energy Project Manager on August 4th. Congratulations, Lindsay!

Motion by Eric Rehm to adjourn. Seconded by Kathleen Donovan. Adjourned.