



**Energy Services Coalition
Minnesota Chapter Meeting Minutes
1360 Lexington Parkway
St. Paul, MN 55103
February 26, 2014
1:00 – 2:30 PM**

Introductions

Presenter

Public Co-Chair: Peter Berger
Private Co-Chair: Trish Curtis

- Called to order by Pete Berger at 1:05 PM
- Motion to approve meeting minutes by John Neville. Seconded by Jeff Jackson.

Old Business

Peter Berger

New Business

Committee Updates

- Membership Committee Jeff Jackson
 - 22 current members. There are 6 members who have not paid their dues as yet. Jeff will send out reminder notices.
 - John Neville suggested doing a membership drive to increase our membership. The manufacturer's association might be a good group to target. Jeff suggested that, since he has access to manufacturers, he could start bringing in vendors to present their new technologies.
 - Question was posed, "Have any of us invited the 'big players' to any of our meetings, i.e., City of Minneapolis, City of St. Paul, Hennepin or Ramsey counties?" We could make invitations to them to attend a meeting and consider membership.
 - Jeff will set up a subcommittee to discuss inviting the city/county people to attend. Anyone who would like to be on that subcommittee, please contact Jeff Jackson directly.
 - \$8,634.39 fund balance
- Outreach/State Specific Contract Documents Committee Lindsay Wimmer
 - City of St. Cloud is doing a Sustainability Expo and is looking for speakers. Lindsay will coordinate. Lee and Madonna will assist Lindsay with the speaking engagements.
- Workshop Committee Peter Berger/Trish Curtis
 - The National ESC Conference will be held in St. Paul July 27-29 and will be called "Market Transformation".
 - National ESC will commit to providing the MN Chapter a reduced rate of \$150 per person for 25 scholarships to National Conference for public sector attendees' registration. This will give the MN Chapter the opportunity to offer these scholarships to MN public sector prospects who might not otherwise attend the conference. In the event that we would want to sponsor more than 25, our cost would be \$250 for those additional registrants.

ACTION ITEM: Motion was made by Jeff Jackson to fund 25 scholarships at \$150 each for the National Conference, 2nd by Jeff Rudd. All approved.

- Discussion on how scholarships should be awarded. Peter Berger suggested a first come, first served basis. Further discussions were had on being strategic about awards and targeting best candidates. A subcommittee of the workshop committee will work with Lindsay to develop a scholarship application form, and the selection criteria for how the scholarships will be awarded will be developed. Once that is done, and a list of contacts is gathered from the ESCOs, Lindsay will send the letters out.

ACTION ITEM: Each member should send their list of contacts they want to target for scholarships to Lindsay Wimmer. The list will be kept confidential and Lindsay will send out a letter to each contact with information on how to apply for the scholarships.

- Social Activities at National Conference
 -July 27th Activity: National is responsible.. At this time, an event has not been determined.
 -July 28th Activity: MN Chapter is responsible. Jonathan Paddleford River Boat allows the opportunity for attendees to network effectively and offers us the option of 2 sizes of boats so we can accommodate those that sign up. Costs range from \$1000-\$1,500 for boat rental. Attendees can walk to the boarding dock. The professional planner will handle all of the logistics with the venue.

ACTION ITEM: Motion was made by Jeff Jackson to reserve the Jonathan Paddleford (holds 160) at a cost of approximately \$1200. 2nd by Lee Hammer

- There is an opportunity for MN Chapter members to co-sponsor drinks and hors d'oeuvres at this event. The committee will check with the planner to determine what was spent last year for liquor and food. If you are interested in sponsoring food or drink, contact Trish Curtis.

- National Sponsorship Levels at the Conference
 1-Platinum Sponsor @ \$7,500
 4-Gold Sponsors @ \$5,000
 16-Silver Sponsors @ \$2,500
 12-Bronze Sponsors @ \$1,250

National will take care of getting these sponsors. MN Chapter will gain a small amount of revenue from these sponsors from the National ESC.

- These sponsorships will include a 'Virtual Tradeshow" on the national ESC website. Any sponsor will have the virtual tour available on the ESC website for one year!

GESP Updates

<u>DEVELOPMENT PHASE</u>	<u>SELECTION PHASE</u>	<u>PREPARING RFPS</u>	<u>ACTIVE DISCUSSIONS</u>
4 sites, 70 buildings	3 sites, 24 buildings	5 sites, 125 buildings	5 sites, 80 buildings
4M square feet	850K square feet	5M square feet	1.7M square feet

- Anoka Ramsey Community College has a renewable development grant of \$900K (1/2 the cost of the system) and wants to do 3rd party ownership (PPA) to be included in a GESP. Pete Berger is working with general counsel to get it approved under a GESP. There are 5 contracts associated with a PPA/GESP agreement with details needing to be worked out at the State level.
- Camp Ripley may put out their RFP in March.

- Fond du Lac Tribe has signed a joint powers agreement. What financial institutions will work with the Tribe on a lease purchase?
- City of Tracy has approved a joint powers agreement and is working on their RFP.
- MNDOT District 1 is on track with RFPs out for subcontractor work
- SCSU is planning for a May or June board meeting.
- Transportation is working on a network strategy that needs tenant approval which has slowed the process slightly.

Open Forum, Action Item Review, Closing

- John Kearney provided an update on the efforts of the EJA in promoting GESP. EJA labor members are planning to talk with the Governor and the House and Senate Appropriations Committee chairs sometime around 3/10 or 3/11 about the power of GESP in getting infrastructure updates, energy savings and additional infrastructure improvements. John asked Pete Berger to provide a ½ page report outlining all the projects in the pipeline. John will work with Pete to develop it.
- U of MN will be asked to itemize their list of HEAPR requests.

Action Item: Motion to Adjourn –Trish Curtis motioned to adjourn. 2nd by Danielle Ritter

Our Next Meeting will be held on Wednesday, March 26th from 1:00-2:30 pm. NEW LOCATION: 1360 North Lexington Parkway, Michael Donald Glass Community Room, St. Paul, MN 55103.

PLEASE NOTE THAT NO FOOD OR DRINK IS TO BE BROUGHT INTO THE FACILITY. PLEASE READ THE RULES OF RESPECT ATTACHMENT, PRIOR TO THE MEETING.