



**Energy Services Coalition  
Minnesota Chapter Meeting Minutes  
1681 E. Cope Ave. Suite A  
Maplewood, MN 55109  
January 22, 2014  
1:00 – 2:30 PM**

**Introductions**

**Presenter**

Public Co-Chair: Peter Berger  
Private Co-Chair: Trish Curtis

- Called to order by Pete Berger at 1:05 PM
- Motion to approve meeting minutes by Eric Rehm. Seconded by Jeff Rudd.

**Old Business**

Peter Berger

**New Business**

**Committee Updates**

- Membership Committee Jeff Jackson
  - 24 current members. There are 6 members who have not paid their dues as yet. Jeff will send out reminder notices.
  - \$8,834.89 fund balance
- Outreach/State Specific Contract Documents Committee Lindsay Wimmer
  - Several speaking engagements on behalf of ESC and the GESP program are being set up by Lindsay to get the word out about the GESP program:
    - MASMS Fall Meeting
    - Metro Energy Policy Council-February
    - League of MN Cities-Ambassadors meeting

Madonna will assist Lindsay with the speaking engagements.
- Workshop Committee By Peter Berger for Trish Curtis
  - The National ESC Conference will be held in St. Paul July 27-29 and will be called "Market Transformation".
  - National ESC will commit to providing the MN Chapter a reduced rate of \$150 per person for 25 scholarships to National Conference for public sector attendees' registration. This will give the MN Chapter the opportunity to offer these scholarships to MN public sector prospects who might not otherwise attend the conference. In the event that we would want to sponsor more than 25, our cost would be \$250 for those additional registrants.
  - Discussion on how scholarships should be awarded. Peter Berger suggested a first come, first served basis. Further discussions were had on being strategic about awards and targeting best candidates.
  - **Each member should bring a listing of those contacts they want to target for scholarships to the February meeting.**

Voting on approving the \$3,750 for 25 MN scholarships will occur at the February meeting.

- Social Activities at National Conference

- July 27<sup>th</sup> Activity: National is responsible.. At this time, an event has not been determined.

- July 28<sup>th</sup> Activity: MN Chapter is responsible. Jonathan Paddleford River Boat allows the opportunity for attendees to network effectively and offers us the option of 2 sizes of boats so we can accommodate those that sign up. Costs range from \$1000-\$1,500 for boat rental. Attendees can walk to the boarding dock. The professional planner will handle all of the logistics with the venue.

- There is an opportunity for MN Chapter members to co-sponsor drinks and hors d'oeuvres at this event. The committee will check with the planner to determine what was spent last year for liquor and food.

- National Sponsorship Levels at the Conference

1-Platinum Sponsor	@	\$7,500
4-Gold Sponsors	@	\$5,000
16-Silver Sponsors	@	\$2,500
12-Bronze Sponsors	@	\$1,250

National will take care of getting these sponsors. MN Chapter will gain a small amount of revenue from these sponsors from the National ESC.

- **NEW MEETING SPACE FOR MONTHLY ESC MEETINGS**

**Since the Sheet Metal Workers will no longer be members of the ESC MN Chapter, we need to find a new meeting place for our meetings that can handle up to 20 people and, preferably, be no cost, centrally located and with good parking.**

Following are possible suggestions for meeting sites:

1. Summit Brewery 8-)
2. Carpenters' Union
3. Libraries?
4. Community Rooms
5. Pavilion building at Como Park
6. Wilder Foundation
7. League of MN Cities

Allison Lindberg and Eric Rehm will check into meeting spaces and report back to Peter Berger on the site for our next meeting.

- .GESP Updates

- Active Projects

- MNSCU – St. Cloud State campus – working on the leasing agreement.

NOTE 1: There are 2 terms in the state leasing agreement to disallow escrow accounts and a requirement that all funds need to be spent within 6 months. Local government and K-12 will be able to use the leasing companies' lease agreement for their projects to avoid these two terms that aren't acceptable to the leasing companies on projects not

with state agencies.

NOTE 2: Port Authority funding is not available for state agencies. It is available for local government and K-12.

- MN DOT – District One – ECMS have been agreed upon for a \$1.2M project.
- MN Department of Administration-Transportation- is working on a smaller self-funding project. This is not surprising with a facility that has done lighting retrofits and has no central plant.
- DNR has done interviews and has chosen Ameresco. Until a new project manager is chosen for DNR, the project is on hold.
- Projects In Development
  - Camp Ripley RFP will be coming out. They want a geo-thermal system and are interested in solar but may not have the \$ for it.
  - MNSCU is looking at a 3<sup>rd</sup> party purchase agreement and also wants to use the GESP. Commerce is working on the possibility

#### **Open Forum, Action Item Review, Closing**

- Allison Lindberg mentioned the USGBC Annual Impact Conference to be held in April. This might be a good forum to let USGBC know about ESC-MN and the GESP.

**Action Item: Motion to Adjourn** –Allison Lindberg motioned to adjourn. Seconded by Jeff Rudd.

**Our Next Meeting will be held on Wednesday, February 26<sup>th</sup> from 1:00-2:30 pm. NEW LOCATION: 1360 North Lexington Parkway, Michael Donald Glass Community Room, St. Paul, MN 55103.**

**PLEASE NOTE THAT NO FOOD OR DRINK IS TO BE BROUGHT INTO THE FACILITY. PLEASE READ THE RULES OF RESPECT ATTACHMENT, PRIOR TO THE MEETING.**